

**REQUEST FOR PROPOSAL FOR PROVISIONING OF ROOFING OF ASSEMBLY AREA AT
ARMY PUBLIC SCHOOL (APS) THIRUVANANTHAPURAM**

1. Army Public School, Thiruvananthapuram invites bids from reputed and qualified Manufacturers/Stockists/Dealers/ Distributers/Contractors/Suppliers for supply, fabrication and commissioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram. Tender conditions and other details are mentioned in succeeding paragraphs.

2. The bid should be prepared on the firm's official letter pad and should bear the TIN, GST No, Stamp & Signature of the authorized signatory of the firm. The bids will be prepared in two bid system. One sealed cover super scribed with "Technical Bids for provisioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram" should contain the technical bid and the other sealed cover super scribed with "Commercial bid for Provisioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram". Both the sealed covers should be packed in separate sealed cover super scribed with 'Commercial bid for "Provisioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram". The Technical bid as per check list given in Appendix 'A' will be sequentially placed & tagged. All pages shall be sequentially numbered.

(a) **Technical Bid.** Technical bid is the pre-qualification cum technical bid which should include the bidder's eligibility, technical offer containing documents, qualifying criteria, technical specification (**Refer Appendix B**) and all other terms & conditions except the rates. **Please note that price should not be indicated in the eligibility criteria/technical proposal but should only be indicated in the commercial proposal. The bid shall be rejected if prices are indicated in the Technical Bid.**

(b) **Financial Bid.** The bidders shall quote the prices in price bid format only (**Refer Appendix C**). The prices quoted shall be inclusive of all taxes, levies, duties and statutory payments incident upon the bidder. The prices once provided by the bidder will be valid for three months (90 days) from the date of opening of the tender. Any deficiency in the documentation may result in the rejection of the bid. **The Financial Bid should be kept in a Separate Sealed Envelope.**

3. The sealed bids/quotation super scribed with Quotations for “Provisioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram” containing both the technical and financial bids should be dropped in the Tender Box kept at the reception of Army Public School Thiruvananthapuram by **10 AM on 20 Mar 2025**. The quotations can also be sent by post to the Principal, Army Public School Thiruvananthapuram, Kerala – 695006. APS Trivandrum will not be responsible for any postal delay. Quotations received after **10 AM on 20 Mar 2025** will not be considered.

4. An EMD of **Rs 1,06,000/- (Rupees One Lakh & Six Thousand only)** in the form of DD taken in favour of Principal, Army Public School Thiruvananthapuram will be kept alongwith the technical bid which will be returned to the unsuccessful bidders after approval of the Board Proceeding by the Competent Financial Authority. The EMD of the successful bidder will be returned after submission of the bank guarantee.

5. The sealed cover containing technical bid will be opened by a Board of Officers and participating firms at **1100 AM on 20 March 2025** at the School Conference Hall. The Principal APS extend the invitation for the bidder/authorized representative of the participating firms to be present at the time of opening of quotation/bids. **Financial (commercial) bid of technically qualified bidders will be opened by a Separate Board of Officers in the presence of representatives of the participating firms only after getting approval of technical bids.** The date and time of which will be communicated to the technically qualified bidder. The supply/work order will be given to the successful bidder after obtaining the approval of the Competent Financial Authority. Hence the bid quoted will be valid for minimum three months from the date of opening of the commercial (financial) bid.

6. Supply, Installation, Testing & Commissioning. Supply, Installation, testing & commissioning should be completed by the firm within **90 days** from the date of placing supply order by APS Trivandrum.

7. Acceptance Testing. A detailed acceptance testing by a Board of Officers will be carried out as per the scope of the work. The specification of the items should be in conformity with the given specification in the **Appendix ‘B’** or better. In case any item is found to be lower than the laid down specification, the vendor shall replace the item at their cost. The acceptance testing board proceedings will be completed within one week after commissioning of the project by the successful bidder.

8. Payment. 60% Payment or Part of these will be released on completion of delivery of materials at the site and remaining payment will be made after completion of the work. .successful commissioning of the project, which is certified as satisfactory by the Acceptance testing Board of Officers, balance payment payment will be released through Cheque/Bank transfer. In case the performance bank guarantee is not provided by the bidder, amount equal to the same will be withheld. (Refer para 11)
9. Pre-Bid visit. All vendor/dealers/contractors/their authorized representatives are invited to the school during school working hours from **1430 to 1600 hrs** for familiarization of the site, for taking necessary measurements and for any clarification regarding the work. Contact Number for the same is 9446393648(Office Number). Prior appointment will be taken for the visit.
10. Warranty. Warranty period of the entire work shall be **three years** after completion of acceptance testing and certification by the Board of Officers. The bidder should guarantee on site rectification of the complaints within **24 hours** at their cost after communicating the complaint of any fault/break down by the school during the warranty period.
11. Performance Bank Guarantee. The successful bidder will be required to furnish a performance bank guarantee for a sum equal to 5% of the contract value rounded off to the next hundred valid for three years and thirty days from the date of commissioning of the project. In case the bidder fail to rectify the complaints as para 10 above, the bank guarantee will be revoked and the complaints will be rectified by Army Public School Thiruvananthapuram through other agencies and will be charged against the bidder.

Other Conditions

12. The school authority reserve the right to reject and terminate the work in case of unsatisfactory quality of the items supplied or any other dispute and no claim whatsoever of the contractor shall be admissible on this account.
13. The successful bidder will obey & observe the instruction issued by the Principal, Army Public School Thiruvananthapuram regarding the work timings and conduct of the workers.

14. This quotation is invited with no financial commitment and Army Public School Thiruvananthapuram reserves the right to change or vary any part thereof at any stage. The school reserves the right to reject any or all of the offers without assigning any reason whatsoever. The school also reserves the right to withdraw this tendering process, if necessary at any stage.

15. A tender condition acceptance certificate in the official letter pad will be attached with the quotations as under: -

“It is certified that we understood the clauses/conditions specified in the request for proposal for Provisioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram and agree to all the terms and conditions specified in the same”.

ELIGIBILITY CRITERIA CUM TECHNICAL BID

16. Intending bidder should meet the following eligibility criteria for Provisioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram.

Ser No	Criteria	Documents to be submitted
(a)	Bidder must be a registered Indian firm with Central/ State Govt Departments/PSUs/SMEs/ Reputed Companies for civil construction works	Copy of the Certificate of Incorporation and Certificate of Commencement of Business or copy of firm's Registration Certificate.
(b)	The Bidder should have experience of Steel fabrication/Steel truss work & Roofing works costing more than 50 Lakhs (cumulative) in each year	1. Work completion certificates issued by State/Central Govt Institutions/PSUs/CBSE or State Govt affiliated Schools/Private Malls/Convention Centre/Shopping Complex etc. &(AND) 2. Chartered Accountant's certificate in original/self-attested, showing year wise turn over for last three years in works as similar to the works for which this quotation is invited. Format given in Appendix D.
(c)	Bidders who have been blacklisted / debarred by tender inviting authority or by any State Government or Central Government Department/ Organisation shall not be allowed to participate in the tender process during the period of blacklisting/debarment.	Undertaking that the bidder has not been blacklisted / debarred by any State Government or Central Government Department /Organisation.
(d)	GST	Copy of GST Registration
(e)	PAN	Copy of PAN
(f)	Financial/market/statutory details about firm/company	Supplier information form (Format in Appendix-E)

Ser No	Criteria	Documents to be submitted
(g)	Average Annual Turnover of minimum Rs 3,00,00,000/- (Rupees Three Crores only) every year for the last three financial years preceding the date of submission of bid.	Audited financial statements with all reports of last three financial years. In case of unaudited Financial Statements, CA Certified Turnover Certificate must be enclosed for the past three years (Format in Appendix-F)
(h)	Literature or catalogues of the roofing works done by the firm	Catalogue/Product Documentation
(j)	Certificate in original office stationary (letter pad) of the firm with rubber stamp and signature.	Format in Appendix-G
(k)	Performance Statement	Format in Appendix-H
(l)	Net Worth: The net worth of the bidder for last three financial years, as on 31 st March 2022, 31 st March 2023 and 31 st March 2024, should be positive.	Chartered Accountant (CA) Certificate with CA's Registration Number/Seal.
(m)	Warranty Certificate	As per format. Refer Appendix 'J' .

SCOPE OF WORK & SPECIFICATION

17. Scope of Works & Specifications is as under:-

Ser No	Technical Specification	Qty	Unit
1.	<p>Supplying fabricating by welding together and erecting to the heights and fixing steel work in built up trusses, angular and vertical supports, roof trusses, bracers, joists, purlins, etc. including gussete plates, bolts, struts, anchors etc. using hollow square GI sections or GI structural steel sections, plates etc. including cutting, hoisting, fixing in position, welded and bolted including special shaped washer etc. complete. All the rust and mill scale should be removed using wire brush and emery paper, then a coat of rust remover solution should be applied and surface of the sections should be wiped clean. Two coats of good quality syncromite primer of Asian/Berger paints should be applied followed by two coats of synthetic enamel paint with overnight intervals between the coats. etc complete.</p>	47099.5	Kg
2	<p>Providing and fixing pre coated galvanized iron profile sheets (size, shape, and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05%) total coated thickness with zinc coating 120 grams per sqm as per IS:277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer in charge. The sheet shall be fixed using self-drilling / self-tapping screws of size (5.5 x 55 mm) with EPDM seal, complete upto any pitch in horizontal/vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.</p>	1740.00	m2
3.	<p>Providing & fixing UV stabilised fiberglass reinforced plastic sheet roofing up to any pitch, including fixing with polymer coated 'J' or 'L' hooks, bolts& nuts 8mm dia. GI lain/bitumen washers complete but excluding the cost of purlins, rafters, trusses etc. the sheets shall be manufactured out of 2400 TEX panel rovigs incorporating minimum 0.3% ultra-violet stabilizer in resin system under approximately 2400 psi and hot cured. They shall be uniform pigmentation and thickness without air pockets and shall conform to IS 10192 and IS 12866. The sheets shall be opaque or translucent, clear or pigmented, textured or smooth as specified. 12.47.2 mm thick flat.</p>	1740.00	m2

Ser No	Technical Specification	Qty	Unit
4.	<p>Supplying and fixing HILTI Anchor Bolt with and adhesive capsule and anchor rod, adhesive capsule HAU M 16 x 125 mm, capsule of choice No 256694 and anchor the bolt HAS – EM 16x125/108, bolt of choice No 333106 to achieve an anchor depth of minimum and 12 mm dia for fixing the frame to the concrete surface/ masonry after drilling holes using 20mm x 20 mm x 8mm MS flat as per the drawing including cost of all materials, labour charges for drilling and anchoring the bolts etc. complete.</p>	204.00	Each
5.	<p>Painting with Synthetic enamel paint (Asian/Berger Paint) of approved colour and quality two coats over a priming coat of iron primer (Asian/Berger paint) over the iron surface after scraping and levelling to smooth even finish and sand papering with medium and fine including cost and conveyance of all materials to site, labour charges, hire charges for scaffolding, priming coat, etc complete.</p>	200.00	m2

BIDDING DETAILS

18. The bidding details are as under: -

Ser No	Heading	Details
(a)	RFP Issuing authority	Principal, Army Public School (APS) Thiruvananthapuram
(b)	Correspondence address	Principal, APS Pangode, Thirumala P.O., Thiruvananthapuram - 695006
(c)	RFP Name	Provisioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram
(d)	RFP reference No.	2008/52/Tender-01/Roofing/2025/APS TVM dt 07 mar 2025
(e)	Tender document fee and date of tender sale at www.armyschooltrivandrum.in	Nil
(f)	Last date of pre-bid queries submission	18 Mar 2025
(g)	Pre-bid visit date & time	School Office hrs from 08.30 am to 03.30 pm with prior appointment taken through phone No. 9446393648(Office Number).
(h)	Bid submission start date	12 Mar 2025
(j)	Last date and time for receipt of bids	20 March 2025 at 10 AM
(k)	Bid opening date	Technical: 20 March at 11 AM Financial : Will be informed directly to the bidders qualified in technical bids.
(l)	Details to be submitted	1. Check list as provided in Appendix-A. 2. Technical Bids alongwith required documents. (In a sealed envelope). Price will not be quoted in Technical bid. The bid shall be rejected if prices are indicated in the technical bid. 3. Financial Bids. (In a separate sealed Envelope).

Ser No	Heading	Details
(m)	Language of proposal	Proposal shall be accepted in English only.
(n)	Special Note	<ol style="list-style-type: none"> 1. Prices should not be indicated in the Eligibility Criteria/Technical bid. The bid shall be rejected if any prices indicated in the Technical bid. 2. All pages should be sequentially numbered. Each page should be signed. All documents as per check list (Appendix 'A') will be sequentially placed and tagged. 3. During the evaluation of the technical bid, the bid evaluation board may call upon the bidder for any clarification or additional document at its discretion. 4. Decision of the evaluation board is final and binding on all parties and shall not be questionable.
(o)	Financial Bid	<ol style="list-style-type: none"> 1. Bids should be submitted in the given price bid format only. 2. The bid should be comprehensive and inclusive of all the services to be provided by the bidder. 3. The prices quoted shall be inclusive of all taxes, Levies, duties and statutory incident upon the bidder.

Ser No	Heading	Details
(p)	Validity of Proposal	90 days from the date of opening of the financial bids.
(q)	Method of selection	Least-cost proposal.

Thanking you,

Yours faithfully,

Sd/- xxxx
(Mr. Jayasankar Prasad AR)
Principal
APS Trivandrum

PRE-QUALIFICATION CHECKLIST

The bidder should attach following checklist for compliance with important criterion alongwith the Pre-Qualification cum Technical bid to be submitted.

Ser No	Item	Complied (Yes/No)	Remarks
1.	Copy of the Certificate of Incorporation and Certificate of Commencement of Business to prove that the bidder is an India manufacturer /dealer/wholesaler for supply of Solar Power Plant.		
2.	Chartered Accountant's certificate in original/self-attested, showing year wise production and sales for quoted product for last three years. (Format given in Appendix-D)		
3.	Undertaking that the bidder has not been blacklisted / debarred by any State Government or Central Government Department /Organisation.		
4.	Copy of GST Registration		
5.	Copy of PAN		
6.	Supplier information form (Format in Appendix-E)		
7.	Audited financial statements of the firm with all reports of last three financial years. In case of unaudited Financial Statements CA Certified Turnover Certificate must be enclosed for the past three years (Format in Appendix-F)		
9.	Catalogue/Product Documentation		
10.	Certificate as per Appendix-G In original office stationary (letter pad) of the firm with rubber stamp and signature.		
11.	Performance statement as per Appendix-H.		

Appendix-A (Continued)

Ser No	Item	Complied (Yes/No)	Remarks
12.	Chartered Accountant (CA) Certificate with CA's Registration Number/Seal to prove the Net Worth (Refer serial No 12 of para 16 – Eligibility Criteria – cum – Technical bid).		
13.	Valid documentary proof of OEMs registered office in India in case the OEM is not based in India.		
14.	EMD of Rs 1,06,000/- (Rupees One Lakh in the form of DD taken in favour of Army Public School, Thiruvananthapuram		
15.	Warranty Certificate as per Appendix 'J' .		

Appendix-B

TECHNICAL SPECIFICATION
ENGINEERING, PROCUREMENT AND CONSTRUCTION

Ser No	Scope & Specification	Quantity	Units
1.	Dismantling of existing 2 x Temporary partially covered roof structure in the Assembly Area and stacking it neatly at a place shown by School authorities in the School premises	As existing	-
2.	Supplying fabricating by welding together and erecting to the heights and fixing steel work in built up trusses, angular and vertical supports, roof trusses , bracers, joists, purlins, etc. including gusset plates, bolts, struts, anchors etc. using hollow square GI sections or GI structural steel sections, plates etc. including cutting, hoisting, fixing in position, welded and bolted including special shaped washer etc. complete. All the rust and mill scale should be removed using wire brush and emery paper, then a coat of rust remover solution should be applied and surface of the sections should be wiped clean. Two coats of good quality syncromite primer of Asian/Berger Paints should be applied followed by two coats of synthetic enamel paint with overnight intervals between the coats. etc complete	47099.5	Kg
3.	Providing and fixing pre coated galvanized iron profile sheets (size, shape, and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05%) total coated thickness with zinc coating 120 grams per sqm as per IS:277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer in charge. The sheet shall be fixed using self-drilling / self-tapping screws of size (5.5 x 55 mm) with EPDM seal, complete upto any pitch in horizontal/vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.	1740.00	m2

Ser No	Scope & Specification	Quantity	Units
3.	<p>Providing & fixing UV stabilized fiberglass reinforced plastic sheet roofing up to any pitch, including fixing with polymer coated 'J' or 'L' hooks, bolts & nuts 8mm dia. GI Iain/bitumen washers complete but excluding the cost of purlins, rafters, trusses etc. the sheets shall be manufactured out of 2400 TEX panel rovigis incorporating minimum 0.3% ultra-violet stabilizer in resin system under approximately 2400 psi and hot cured. They shall be uniform pigmentation and thickness without air pockets and shall conform to IS 10192 and IS 12866. The sheets shall be opaque or translucent, clear or pigmented, textured or smooth as specified. 12.47.2 mm thick flat.</p>	1740.00	m2
4.	<p>Supplying and fixing HILTI Anchor Bolt with and adhesive capsule and anchor rod, adhesive capsule HAU M 16 x 125 mm, capsule of choice No 256694 and anchor the bolt HAS – EM 16x125/108, bolt of choice No 333106 to achieve an anchor depth of minimum and 12 mm dia for fixing the frame to the concrete surface/ masonry after drilling holes using 20mm x 20 mm x 8mm MS flat as per the drawing including cost of all materials, labour charges for drilling and anchoring the bolts etc. complete.</p>	204.00	Each
5.	<p>Painting with Synthetic enamel paint (Asian/Berger) of approved colour and quality two coats over a priming coat of iron primer (Asian/Berger Paint) over the iron surface after scraping and levelling to smooth even finish and sand papering with medium and fine including cost and conveyance of all materials to site, labour charges, hire charges for scaffolding, priming coat, etc complete.</p>	200.00	m2

FINANCIAL BID FORMAT

1. Following format shall be used for submission of financial bid by the bidders: -
- (a) To be print in the official letter pad and should be signed (with office seal).
- (b) The rates quoted by the bidder shall be all inclusive (for example: all taxes, levies, GST etc and out of pocket expenses all materials, Labor etc, installation & commissioning expenses, traveling, boarding, lodging charges and other operating cost etc).
- (c) No cost other than quoted below shall be claimed and paid separately. No material or labor will be provided by the school.

COMMERCIALS: PROVISIONING OF ROOFING OF ASSEMBLY AREA AT ARMY PUBLIC SCHOOL THIRUVANANTHAPURAM

Ser No	Specification/Description/Items	Quantity	Units	Basic Rate to be entered by the Bidder (Including all taxes)	Total Amount to be entered by the Bidder (Including all taxes)
1.	Supplying fabricating by welding together and erecting to the heights and fixing steel work in built up trusses, angular and vertical supports, roof trusses, bracers, joists, purlins, etc. including gussete plates, bolts, struts, anchors etc. using hollow square GI sections or GI structural steel sections, plates etc. including cutting, hoisting, fixing in position, welded and bolted including special shaped washer etc. complete. All the rust and mill scale should be removed using wire brush and emery paper, then a coat of rust remover solution should be applied and surface of the sections should be wiped clean. Two coats of good quality syncromite primer should be applied followed by two coats of synthetic enamel paint with overnight intervals between the coats. etc complete.	47099.5	Kg		

Ser No	Specification/Description/Items	Quantity	Units	Basic Rate to be entered by the Bidder (Including all taxes)	Total Amount to be entered by the Bidder (Including all taxes)
2	<p>Providing and fixing precoated galvanized iron profile sheets (size, shape, and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05%) total coated thickness with zinc coating 120 grams per sqm as per IS:277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer in charge. The sheet shall be fixed using self-drilling / self-tapping screws of size (5.5 x 55 mm) with EPDM seal, complete upto any pitch in horizontal/vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.</p>	1740.00	m2		
3	<p>Providing & fixing UV stabilized fiberglass reinforced plastic sheet roofing up to any pitch, including fixing with polymer coated 'J' or 'L' hooks, bolts & nuts 8mm dia. GI lain/bitumen washers complete but excluding the cost of purlins, rafters, trusses etc. the sheets shall be manufactured out of 2400 TEX panel rovigis incorporating minimum 0.3% ultra-violet stabilizer in resin system under approximately 2400 psi and hot cured. They shall be uniform pigmentation and thickness without air pockets and shall conform to IS 10192 and IS 12866. The sheets shall be opaque or translucent, clear or pigmented, textured or smooth as specified. 12.47.2 mm thick flat.</p>	1740.00	m2		

Ser No	Specification/Description/Items	Quantity	Units	Basic Rate to be entered by the Bidder (Including all taxes)	Total Amount to be entered by the Bidder (Including all taxes)
4.	Supplying and fixing HILTI Anchor Bolt with and adhesive capsule and anchor rod , adhesive capsule HAU M 16 x 125 mm, capsule of choice No 256694 and anchor the bolt HAS – EM 16x125/108, bolt of choice No 333106 to achieve an anchor depth of minimum and 12 mm dia for fixing the frame to the concrete surface/ masonry after drilling holes using 20mm x 20 mm x 8mm MS flat as per the drawing including cost of all materials, labour charges for drilling and anchoring the bolts etc. complete.	204.00	Each		
5.	Painting with Synthetic enamel paint of approved colour and quality two coats over a priming coat of iron primer over the iron surface after scraping and levelling to smooth even finish and sand papering with medium and fine including cost and conveyance of all materials to site, labour charges, hire charges for scaffolding, priming coat, etc complete.	200.00	m2		
6.	Incidental Expenditure if any	-	-		
	Total Rupees in figures and words	-	-	-	

Note :-

1. Financial/Commercial bid should be as per specified format only.
2. Basic Rate should tally with the total amount.
3. GST & TIN No must be mentioned in the financial bid.
4. Vendors Seal & Stamp must be affixed in the Financial bid & Sealed envelope.

Format for Bids experience certificate for the last Financial Years

Bidder's experience certificate for last three years for quoted work

(For Bids only)

(on the letter head of Chartered Accountant)

The work executed (Truss Work/Steel Fabrication Work/Roofing Work) by M/s_____ for the last three years are given below and certified that the statement is true and correct.

Ser No	Financial Year	Type of Work executed	Value of Work
	2023-24		
	2022-23		
	2021-22		

Place :

Date :

Name & Signature of Chartered Accountant
along with seal

SUPPLIER INFORMATION FORM

1. Name of Organisation: _____
 2. Permanent Account Number (PAN): _____
 3. Registered address: _____
 4. Correspondence address: _____
 5. Deal in kind of services/products: _____
 6. GST Registration No: _____
 7. Bank a/c details:
 - Name of Bank: _____
 - Bank Account No: _____
 - Branch & Address: _____
 - IFSC Code: _____
 - MICR Code: _____
 8. Contact details:
 - Contact person: _____
 - Telephone No: _____
 - Mobile No: _____
 - E-mail ID: _____
 9. Name of sister concern _____
- Or any Interdependent Entity (if any) _____

Place : _____ (Signature of Authorized person)

Date _____ Name : _____
 Designation

Office Seal

ANNUAL TURN OVER STATEMENT**(CA Certificate)**

The Annual Turnover of M/s _____ for the past three years and concurrent commitment for the current financial year are given below and certified the statement is true and correct

Ser No	Year	Turnover
1.		
2.		
3.		
Total		Rs.
Average turnover per annum		Rs.

Place :

Date :

Name & Signature of Chartered Accountant along with seal

Office Seal

CERTIFICATE

(To be submitted in ORIGINAL Office Stationary (Letter pad of the firm duly affixed with Rubber Stamp and Signature)

I/We _____ age _____ years _____ residing
 at _____ in capacity of _____ M/s _____
 Hereby solemnly affirm that

1. All General Instructions, General Terms and Conditions, as well as Special Terms and Conditions laid down on all the pages of the Tender Form, have been read carefully and understood properly by me which are completely acceptable to me and I agree to abide by the same.
2. I/We have submitted following certificates/documents for T.E. as required as per General Terms & Conditions as well as Special Terms & Conditions of the tender.
3. All the certificates/permissions/documents/permits/affidavits are valid and current as on date and have not been withdrawn/cancelled by the issuing authority.
4. It is clearly and distinctly understood by me that the tender is liable to be rejected if on scrutiny at any time, any of the required certificates/permissions/documents/permits Affidavits is/are found to be invalid/wrong/incorrect/misleading/fabricated/expired or having any defect.
5. I/we further undertake to produce on demand the original certificate/permission/documents/permits for verification at any stage during the processing of the tender as well as at any time asked to produce.
6. I/we also understand that failure to produce the documents in "Prescribed Performa" (wherever applicable) as well as failure to give requisite information in the prescribed Performa may result in to rejection of the tender.
7. My/our firm has not been banned/debarred/blacklisted at least for three years (excluding the current financial year) by any Government Department/State Government/Government of India/Board/Corporation/Government Financial Institution in context to purchase procedure through tender.
8. I/we confirm that I/we have meticulously filled in, checking and verified the enclosed documents/certificates/permission/permits/affidavits/information etc. from every aspect and the same are enclosed in order (i.e. in chronology) in which they are supposed to be enclosed. Page numbers are given on each submitted document. Important information in each document in Highlighted with the help of marker pen as required.

9. The above certificates/documents are enclosed separately and not on the performa printed from tender document.

10. I/we say and submit that the Permanent Account Number (PAN) given by the Income Tax Department is _____ which is issued on the nature of _____ (kindly mention here either the name of the Proprietor in case of Proprietor firm or name of tendering firm, whichever is applicable).

11. I/we understand that giving wrong information on oath amounts to forgery and perjury and I/we am/are aware of the consequences thereof in case any information provided by us are found to be false or incorrect, you have the right to reject our bid at any stage including forfeiture to be false or incorrect, you have the right to reject our bid at any stage including forfeiture of our EMD/PBG/cancel the award of contract in this event. This office reserves the right to take legal action on me/us.

12. I/we have physically signed and stamped all the above documents along with copy of tender documents (page No _____ to _____).

13. I/we hereby confirm that all out quoted items meet or exceed the requirement and are absolutely compliment with specification mentioned in the bid document.

14. My/or company has not filed any writ petition, court matter and there is no court matter filed by State Government and its Board Corporation is pending against our company.

15. I/we hereby commit that we have paid all outstanding amount of dues/taxes/cess/charges/fees with interest and penalty.

16. In case of breach of any tender terms and conditions or deviation from bid specifications other than already specified as mentioned above, the decision of Tender Committee for disqualification will be accepted by us.

17. Whatever stated above is true and correct to the best of my knowledge and belief.

Place :

Date :

Stamp & Signature of the Bidder

Office Seal

Appendix-H**PERFORMA FOR PERFORMANCE STATEMENT**
(For the Last three Financial Years)

Name of Firm _____

Ser No	Year	Type of Work	Value of the work in Rupees	Name and full address of the firm/organisation for whom the work was executed
	2023-24			
	2022-23			
	2021-22			

Place :

Signature & Seal of Bidder

Office Seal

WARRANTY CERTIFICATE

We undertake to extend onsite repair/replacement warranty of three years to the product supplied and installed by us from the date of completion of project with reference to Tender No.2008/52/Tender-01/Roofing/APS/ 2025 dated 24 Feb 2025 within 24 hours of the intimation given to us by the school authorities. In case of failure of the same from our side, we agree to the Principal APS Trivandrum that he/she can revoke our bank guarantee and under take the work from other sources.

Office Stamp

Signature
Designation

Date:

ELIGIBILITY CRITERIA CUM TECHNICAL BID

16. Intending bidder should meet the following eligibility criteria for Provisioning of Roofing of Assembly Area at Army Public School Thiruvananthapuram .

Ser No	Criteria	Documents to be submitted
(a)	Bidder must be an Indian Manufacturers/Bidder/Dealer/Wholesaler for Provisioning of Roofing.	Copy of the Certificate of Incorporation and Certificate of Commencement of Business or copy of firm's Registration Certificate.
(b)	The Bidder should have experience of manufacturing/ selling of quoted products for three financial years preceding the date of opening of technical bid.	Chartered Accountant's certificate in original/self-attested, showing year wise production or sales of quoted product for last three years. Format given in Appendix-D)
(c)	In case the Bidder is not the manufacturer	Authority letter/Dealer or distributor certificate/Wholesaler agreement/agency certificate issued by Original Manufacturer. (Format given in Appendix-E).
(d)	Bidders who have been blacklisted / debarred by tender inviting authority or by any State Government or Central Government Department/ Organisation shall not be allowed to participate in the tender process during the period of blacklisting/debarment.	Undertaking that the bidder has not been blacklisted / debarred by any State Government or Central Government Department /Organisation.
(e)	GST	Copy of GST Registration
(f)	PAN	Copy of PAN
(g)	Financial/market/statutory details about firm/company	Supplier information form (Format in Appendix-F)

Ser No	Criteria	Documents to be submitted
(h)	Average Annual Turnover of Rs.75/- lakhs every year for the last three financial years preceding the date of submission of bid.	Audited financial statements with all reports of last three financial years. In case of unaudited Financial Statements, CA Certified Turnover Certificate must be enclosed for the past three years (Format in Appendix-G)
(j)	Literature or catalogue of the quoted products/items (if applicable)	Catalogue/Product Documentation
(k)	Certificate in original office stationary (letter pad) of the firm with rubber stamp and signature.	Format in Appendix-H
(l)	Performance Statement	Format in Appendix-J
(m)	Net Worth: The net worth of the bidder for last three financial years, as on 31 st March 2022, 31 st March 2023 and 31 st March 2024, should be positive.	Chartered Accountant (CA) Certificate with CA's Registration Number/Seal.
(n)	OEMs should have registered office in India	Valid documentary proof
(o)	Warranty Certificate	As per format. Refer Appendix 'K' .